



**Division 22 Executive Committee Meeting
August 8, 2019, 1:00-3:30pm
Chicago, Marriott Marquis Chicago Hotel**

I. Call to Order, Welcome and Introductions

Executive Committee (voting members): J.Rath, D.Dunn, M.Meade, S.Reid-Arndt, K.Monden*, K.Gorgens, M.Kurylo, S.Raskin, J.Duchnick, C.Pilarski*, M.Barisa*, A.Hughes, F.Patel, M.Bergman

Executive Committee (other): A.Forber-Pratt, P.Uy*, S.Heinz*, J.Yeo* (incoming), L.Nash, V.Ellois, E.Smith, C.Wilson (incoming), EJ Lee* (incoming), T.Allaire (incoming)

Other Attendees: D.Rohe, D.Ehde, J.Jutte, N.Merbitz*, Rahman

*participated via phone

II. Approval of February 2019 minutes (Reid-Arndt)

a. Approved unanimously.

III. APA 2019/2020 Updates (Ellois/Smith)

- Items to discuss
 - o APA moving away from didactics and to symposium and skills building sessions, need to keep that in mind for next year.
 - o Deadline for collaborative proposals coming up.
 - o Not leading any collaborative proposals this year; area of growth for RP.
 - Program chairs started networking during training conference.
 - Smith will communicate theme and deadlines to list after this conference.
 - o Hospitality Suite
 - Please attend student social tomorrow evening and year-end leadership social on Saturday evening.
- Membership Committee (Rahman)
 - o Shirts for sale in suite this weekend in the Hospitality suite. There's a great deal of interest. May consider printing more shirts in the future to sell.
 - o Promoting Division membership at collaborative/co-listed sessions
 - Created marketing slide for presenters from Division 22 and sending along brochures.

IV. RP20 Update (Rath)

- Signed a 5-year contract with Omni: kudos to Terrie Price for thinking about leverage in working with 1 hotel chain for 5 years. Will continue to rotate locations across the country, emphasis on being in locations that are desirable.
 - o RP20 – San Diego, CA; RP21 – Austin, Tx; RP22 – Louisville, KY; RP23 – Charlotte, NC; RP24 – Austin, TX

- Call for proposals out today from Ann Marie Warren.
- Program Committee – Chair and Chair Elect are 2 year positions; fewer members on committee and everyone will have a specific role.
- Idea: create new graphic for next 5 years

V. *Treasurer's Report (Monden)*

- Income from Dues and one time reconciliation from RP conference.
- Expenditures around \$40K, which is within budget.
- Overall assets - \$252K: \$26K in cash, \$36K in short term, \$189K in long term investment.
 - o Revenue generated from long-term investment goes to division to spend.
- Sections 1 and 2 have own budget and technically should have own treasurer, but we have not done this. Instead, Division Treasurer (Monden) has been authorizing.
 - o Discussion: Section 2 has had a treasurer, but b/c not much coordination of finances needed, they decided to no longer have the position.
- **Motion: Division Treasurer functions as Treasurer for Sections and is responsible for regular communications/consultations and annual reports.**
 - o **Approved unanimously.**
- AY20 Budget – income projection is increased due to journal savings, reduced costs for RP conference, and increase in revenue for RP conference.
 - o Expenditures – most stay the same, though there is some reduction in travel and some savings on postage and mailings
 - o Questions/Discussion
 - Federal Advocacy Coordinator – currently at \$0, Rath suggests putting a small amount as a placeholder unless known need can be identified.
 - **Meade asked for \$1,000 so she could attend a training as the incoming Federal Advocacy Coordinator.**
 - o **Approved unanimously**
 - ECP SIG requests to move their funds from APA to the RP meeting (want to shift \$250 from APA to the RP conference, which currently has \$250).
 - Monden clarified that they have \$500 they can spend however they deem appropriate, so this is already OK.
 - CDIP has 2 in-person meetings, currently has \$3,000 in budget. May cost more given location of representative.
 - Discussion focused on whether Treasurer could use discretion to reimburse if needed. Executive Committee consensus was yes, and this was verified by Monden per our policies, so no budget change needed.
 - o **Motion: To approve budget as is with addition of \$1,000 for FAC.**
 - **Approved unanimously**

VI. *Dues/Journal Format update (Duchnick/Ehde)*

- Going forward with Electronic Journal format as the default option with membership in Division 22, effective 2020.
- Discussion: Information will be shared with everyone about how to purchase print format. Will also share information about option to apply to waive fee due to disability.
 - o Requests to waive fee will be received by Treasurer and approved by Treasurer.

- Can opt in to receive notifications every time journal comes out.
 - o Ehde will follow up with APA Journals to see if this can be keyed as an Opt Out option.
- **Motion: Approve option to reimburse fee for print copy of journal if requested for accessibility/disability reasons.**
 - o **Approved unanimously.**

VII. *CE Committee (Gorgens)*

- History of free CE for Division and Sections, and members have lower cost option for other organizations.
- Discussion: Do we want to offer CEs for free?
 - o Mark Pedrotty asked about CEs for ECHO program on cognitive rehab and behavior mgmt after brain injury. Asked if we'd do it for free rather than reduced fee.
 - o Jennifer Kelly is doing informational webinars as part of her APA President Campaign, do we want to offer CEs?
 - o Discussion considered costs (time for CE Committee) and benefits (potential good publicity for RP, supporting good work). Participants agreed on the need transparency and discussion in order to approve.
- **Motion: The CE committee should be allowed to sponsor CE credits for external orgs for free on a case by case basis.**
 - o **Approved unanimously.**

VIII. *Divisions 22 Citizen Psychologist Award (Rath, Hughes, Wilson)*

- Thanks to a grant application by Rath, Hughes and Wilson, Division 22 received \$1K for three years to offer an annual award for advancing disability as human rights and social justice issue.
- Discussion: Could award at RP conference, give an invited talk, receive a plaque and have conference registration waived. Another alternative would be fund travel and one night hotel. No final decision was made.

IX. *APA Council Update*

- Voting on membership category for grad students and post-docs that would allow them to vote after 1+ year of membership. Vote will be for bringing this to APA members for a vote.
 - o All agree that grad students are valuable and we want them to be involved and engaged
 - o Concerns being discussed within Council: APA has an Associate member category for people with terminal master's degrees and after 5 years they're able to vote; seems unfair; also, some of those students may be in a terminal master's program and unable to vote for 5 years.
 - o Council will vote tomorrow.
- Motion passed to increase # of seats by 3 psychologists and 1 CESP member the Board of Professional Affairs since CAPP is sunseting.
- Immigration policy – new policy is being developed.

- Div. 40 CRSPPP application was on the consent agenda and so was approved.

X. *Draft Guidelines for Professional Behavior (Bergman)*

- Created by Kate Brown, Mia Bergman, Kim Gorgens, Joseph Rath and Section 2. Lays out behaviors that are prohibited by members related to intimidation, sexual misconduct, etc.
- Sent to Office of General Council of APA to ensure not in conflict with existing rules, small revisions made, and now finalized.
- Discussion:
 - o Informal Processes – what would that look like?
 - o These guidelines apply to both individual behaviors and relationships (bullying) and group settings (mobbing).
 - o Good b/c this articulates our values and culture, not in response to a particular problem. Appreciate this statement. ABRP may also incorporate.
 - o Does this increase our liability – per APA General Counsel it does not.
 - o This document doesn't say anything that's not already in place with APA. Purpose is to bring focus to this issue and take a stance.
- **Motion: To approve new statement.**
 - o **Approved unanimously**

XI. *APA Presidential Candidates Endorsement*

- Division 22 has received a request from candidate re: whether we'd be willing to endorse her as APA President. The question is whether we need a policy for this?
 - o Dunn willing to modify one from Div. 2.
- Discussion
 - o If we endorse someone we need to be clear how this connects with our Division's mission. Concerns include that we may alienate non-endorsed candidates, also that we don't have a way to ensure our members would want that particular candidate. Dives 35 and 40 have questions that candidate must answer – want to be sure that they share our priorities.
- **Plan: Create a task force to think through list of questions and criteria. Dunn will send out paragraph to listserv and seek task force members.**
- **Plan for candidates this year: Send our mission to 5 candidates and ask them to respond and post responses to listserv.**

XII. *BSA Liaison*

- Has been difficult to recruit BSA liaison and not clear that it benefits Div22.
- Discussion
 - o Possible steps include sun setting position; not requiring person to physically attend meetings but monitor and provide feedback; or combining position with another one so they could attend both meetings at the same time. Per Rath, Scott McDonald (current liaison) seemed to be feeling that liaison's presence was not valuable to Div. 22.
 - o Another alternative would be to nominate someone to serve as a formal member of BSA.

- Has been difficult to know when nominations are being sought. Suggest conversation with Russ Shilling, Chief of Science Directorate about this issue.
- **Plan:** Hughes will informally fill this role for the next year since she attends BSA for ECP. She will also follow up with R.Shilling.
- **Plan:** Follow up on this in the February meeting. Also a larger discussion - get graphic that shows all APA groups and think through who we want to nominate for these positions.

XIII. Practice Committee (Barisa)

- Efrat will be Chair of Practice Cmte. going fwd.
- CRSPPP renewal coming up and have people ready and willing to work on it.
- Proposing a new award – Contributions to the Business of Rehabilitation Psychology – separate from practice and research. The committee would put out request for nominations and review them, to be approved by Awards Committee
- Discussion
 - o Concerns about a potential overlap with current Practice Award, b/c we don't get many submissions for that (8-10 nominations for practice this year, but many were researchers).
 - o If committee manages award, this would be similar to how the Journal award is done.
- **Plan:** Committee will offer an award following the same process as the Journal, managing the award and then passing information through Awards Committee.
- Huge thanks to Laurie Nash and Bob Karol for work this year, and to Efrat for leading going forward.

XIV. Updates

- Journal (Ehde)
 - o At Journal Editors meeting – Ehde sees that we don't have same problems with finding reviewers who write helpful reviews that other divisions do. Kudos to the journal editors and all reviewers.
 - o New APA style book; major overhaul in instructions to authors; etc.
 - o Question for EC – what are the best ways to communicate with division members?
 1. On our website
 2. Regular email communications
 3. Division Journal portal – place for non-division member
- FRP report (Rohe)
 - o FRP continues to support RP-related activities: scholarships and dissertation awards, working with Science Committee; student poster and oral presentation awards; support mid-winter meeting; support student leadership network
 - \$10-12K/year spent on these issues
 - o Foundations from the Foundation article reviews.
 - o \$3K to work with Management Co so that we have parallel books, for independent tracking of finances; Social media; separate but integrated identity with Div22

- Development update: Currently have 9 legacy donors, working on coordinating development with Division 22 so less competitive.

XV. *Informational Items (no discussion)*

- Committee/SIG/Section (over)work update
 - Challenges /Issues /Concerns /Barriers: “Manpower and need for additional leadership in the committee has been a significant challenge.... there is no co-chair in line to transition to chair....”
 - Several committees have had success with triumvirate model of leadership (Chair, chair-elect, past chair).
 - EC liaison structure spearheaded by Dr. Meade has been helpful
 - Several committees have successful models for committee structure and member recruitment (Mentorship, Science, Practice, etc.). Please see Committee reports and/or reach out directly to Dr. Rath.
- Cognitive Rehabilitation Resolution Task Force.
 - American Speech-Language-Hearing Association (ASHA), Academy of Neurologic Communication Disorders and Sciences (ANCDS), National Academy of Neuropsychology (NAN), and American Occupational Therapy Association (AOTA) all have policy statements supporting provision of cognitive rehabilitation services by their practitioners, but APA does not.
 - Current draft reviewed by Scott McDonald, Gina Signoracci, Lynn Schaefer, and Bob Karol. If interested in joining task force to finalize document or if you have any feedback on current draft, please reach out directly to Dr. Rath.